



## **Safe Driving Standard**

### **1.0 PURPOSE**

This standard supports the Motor Vehicle Safety Policy and specifies requirements for safe driving while on company business.

### **2.0 DEFINITIONS**

#### **2.1 Defensive Driving**

Defensive driving is a compilation of techniques used to reduce the risk of road hazards.

### **3.0 METHODS / PRACTICE**

#### **3.1 Identify Traffic Hazards**

- Driving hazards shall be identified prior to departure through a hazard identification and risk assessment. This includes determining the weather forecast and road conditions.

#### **3.2 Control Methods**

- Before a trip, the driver shall:
  - Perform a circle check.
- A driver shall not engage in any activities that distract from driving.
- A driver shall drive speeds appropriate to road conditions.
- A driver shall ensure that all occupants of the vehicle wear seat belts in compliance with Provincial driving regulations.
- If travel is deemed to be hazardous, the driver shall:
  - Consider postponing or cancelling the trip
  - Consider alternate routes to the destination.
  - Consider other methods of participation, such as telephone or video conferencing.
  - Have a communication device.
  - Equip the vehicle with a winter survival kit and suitable winter clothing.
  - Advise someone about departure time, route to be taken and expected time of arrival.
- Based on a hazard and risk assessment, appropriate driver training and / or awareness shall be provided to employees.

### **4.0 REFERENCES**

- Saskatchewan
  - The Occupational Health and Safety Regulations, 1996, Part III, General Duties.
  - The Highway Traffic Act, 2004.
- SaskPower (located on the SafetyNet Portal)
  - Hazard Control Policy