

ENERGY ASSISTANCE PROGRAM APPLICATION FORM

INSTRUCTIONS

Please complete all sections and return completed form with proof of income documents to SaskPower.

PROGRAM ELIGIBILITY

To qualify for the Energy Assistance Program (the “Program”), applicants must:

- own or rent a single-detached home or semi-attached home;
- live in the home year-round;
- be a customer of SaskPower, Saskatoon Light & Power or Swift Current Light & Power;
- meet the income qualifications (found on page 4 of this application) and provide SaskPower the requested Proof of Income documents; and
- accept and agree to the Terms & Conditions as contained in this application, found on pages 4 and 5 of this application.

Space is limited. Submitting an application does not guarantee participation in the Program. Please see <http://www.saskpower.com/energyassistance> for more Program details.

PROOF OF INCOME DOCUMENTS

Each applicant (over the age of 18 years) must submit a copy of the previous year’s Income Tax Notice of Assessment for each member of the household.

If any household members do not have a copy of their Income Tax Notice of Assessment, contact Canada Revenue Agency at 1-800-959-8281 to request a copy. It can also be accessed through your online CRA account.

SECTION 1 – APPLICANT INFORMATION (OWNER/OCCUPANT)

Name <i>(last name, first name, middle initial)</i>			
Additional name (if applicable) <i>(last name, first name, middle initial)</i>			
Mailing Address	City/Town	Province	Postal Code
Phone no. (home)	Phone no. (work/mobile)	Alternative Contact Phone no.	
Email			
How did you hear about the Program? <input type="checkbox"/> Radio or TV <input type="checkbox"/> Facebook <input type="checkbox"/> Friends/Family <input type="checkbox"/> Word of Mouth <input type="checkbox"/> Online Advertisement <input type="checkbox"/> Saskatoon Light & Power <input type="checkbox"/> Swift Current Light & Power <input type="checkbox"/> Other:			

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SECTION 2 – RESIDENCE INFORMATION

Physical address of the residence where the upgrades will be completed (the "Residence")		City/Town	Province	Postal Code
Type of residence <input type="checkbox"/> Single detached <input type="checkbox"/> Townhouse <input type="checkbox"/> Duplex <input type="checkbox"/> Triplex/Fourplex <input type="checkbox"/> Other:				
Total home square footage sq. ft	Year of construction	Power Utility <input type="checkbox"/> SaskPower <input type="checkbox"/> Saskatoon Light & Power <input type="checkbox"/> Swift Current Light & Power		
How many people live in the Residence?	How many adults (18+)	Power Utility Account #		
Does anyone in your house identify as a Canadian Indigenous Person? <input type="checkbox"/> Yes <input type="checkbox"/> No				

SECTION 3 – INCOME QUALIFICATION AND AUTHORIZATION

The combined gross income (pre-tax) must be less than the applicable SaskPower Household Income Threshold found on page 4 of this application. Proof of income satisfactory to SaskPower, and the below signed Declaration, is required for each adult (18 and older) who live in the household (collectively, the "Applicant").

DECLARATION

By signing below I declare that I: (i) am 18 years of age or older and reside in the Residence listed above; and (ii) consent to SaskPower collecting and using my submitted income information, including my 2019 Income Tax Notice of Assessment, to determine Program eligibility; and (iii) consent to SaskPower collecting and using all other information (including personal information) contained in this application or acquired by SaskPower from me in relation to in the Program (including during in home assessments and site visits) for the purposes of processing, administering, and evaluating the Program and developing other SaskPower energy-efficiency programs.

First name	Last Name	Signature	Date (YYYY/MM/DD)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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SECTION 4 – LANDLORD’S AUTHORIZATION (IF APPLICABLE)

DECLARATION AND AUTHORIZATION

By signing below I acknowledge, agree, and declare that I: (i) am a legal owner of the Residence listed above and have the authority to act on behalf of any other owner(s) of the Residence (the “Landlord”); (ii) consent to the Residence being considered for, and if selected, participating in the Program; (iii) consent to SaskPower collecting and using all other information (including personal information) contained in this application or acquired by SaskPower from me or the Tenant(s) in relation to in the Program (including during in home assessments and site visits) for the purposes of processing, administering, and evaluating the Program and developing other SaskPower energy-efficiency programs; and (iv) accept and agree to all terms & conditions contained in this application.

Signed by Landlord	Date (YYYY/MM/DD)	Landlord’s name (print)
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SECTION 5 – APPLICANT DECLARATION

By signing below, I acknowledge and agree:

- I am 18 years of age or older and reside in the Residence listed on this application.
- I consent to SaskPower collecting and using my submitted income information, including my 2019 Income Tax Notice of Assessment, to determine Program eligibility.
- Information in this application and otherwise provided to SaskPower, is true and correct. I will notify SaskPower immediately of any changes.
- I meet the eligibility requirements of the Program.
- I accept and agree to the Terms & Conditions as contained in this application, found on pages 4 and 5 of this application.

Signed by Applicant	Date (YYYY/MM/DD)	Applicant name (print)
Signed by Applicant	Date (YYYY/MM/DD)	Applicant name (print)

Mail completed Eligibility Application and Income Tax Notice of Assessment to:

SaskPower
Energy Assistance Program
2025 Victoria Avenue
Regina, SK S4P 0S1

Or email to energyassistance@saskpower.com

SASKPOWER USE ONLY

Application verified and approved by (SaskPower representative)	YYYY/M/DD
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TERMS & CONDITIONS

1. This Application must be accurately completed and signed by the Applicant and the Landlord (if applicable). The Applicant and the Landlord (if applicable) must also provide, or arrange to have provided, to SaskPower any other information and material(s) that SaskPower may require at any time in its sole discretion.
2. Program availability is limited as determined by SaskPower in its sole discretion. Submitting an application does not guarantee participation in the Program.
3. The Applicant and the Landlord (if applicable) each warrants and represents that he/she has the express consent and authority to provide to SaskPower the information and material(s) required, including but not limited to any third-party personal information that the Applicant and the Landlord may provide to SaskPower, and that to the best of the Applicant's and the Landlord's (if applicable) knowledge, all such information and material(s) provided to SaskPower are current, accurate, and complete.
4. SaskPower reserves the right to, at any time, verify the accuracy of any and all information and materials provided by the Applicant and the Landlord, and the Applicant and the Landlord must fully cooperate with such verification process. The Applicant and the Landlord must also promptly notify SaskPower in writing if any information or material provided to SaskPower changes at any time after the time of submission of this Application. Applicant and the Landlord must comply with all applicable laws, by-laws, and regulations.
5. The Applicant and the Landlord (if applicable) must each (unless specifically waived by SaskPower in writing):
 - a) be of a legal age of at least 18 years old as of the time of submission of this Application;
 - b) be the current Applicant and the Landlord (if applicable) of the Residence and maintain ownership/occupancy of the Residence for 12 calendar months following completion of any upgrade(s);
 - c) in the case of the Applicant only, occupy the Residence as a principal residence on a year-round basis and have a total gross household income less than the income limits set out in the following table:

HOUSEHOLD INCOME THRESHOLDS	
No. of people	Total income
1 person	\$33,486
2 persons	\$41,685
3 persons	\$51,248
4 persons	\$62,222
5 persons	\$70,569
6 persons	\$79,592
7 or more persons	\$88,614

- d) maintain any and all SaskPower electricity accounts that are in the Applicant's and/or the Landlord's (if applicable) name in good standing and have a payment history satisfactory to SaskPower; and
 - e) comply with all terms and conditions in this Application to SaskPower's satisfaction.
6. For the purpose of processing this Application and assessing eligibility, the Applicant hereby authorizes SaskPower to review their income tax information, including their Income Tax Notice of Assessment, and to review the Applicant's and/or the Landlord's (if applicable) SaskPower power account.
 7. The Residence must be:
 - a) located in the Province of Saskatchewan;
 - b) an existing occupied single-detached, or semi-detached home with a permanent water supply and intended for human habitation; and
 - c) in a suitable condition for product installation, as determined by SaskPower in its sole discretion.
Attached garages, outbuildings, buildings under construction or unoccupied, apartments, or any other types of dwellings, are not eligible for the Program.
 8. Without restricting any other rights or remedies available in contract, law, equity or otherwise that SaskPower may have, SaskPower may disqualify an Applicant and/or Landlord (if applicable) immediately, at any time, and for any reason, in SaskPower's sole discretion, by written notice, including, but not limited to, if the Applicant and/or the Landlord (if applicable) fails to perform or comply with, or breaches, any criteria or requirement of this Application.

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9. SaskPower may, without any penalty or obligation, in its sole discretion, at any time, modify any term(s) or condition(s) in this Application or any of its requirement(s) for eligibility or Program criteria, and modify or terminate any of its program(s), including, without limitation, the Energy Assistance Program.
10. Any and all decision(s) of SaskPower relating to eligibility of an Applicant, Landlord (if applicable), and/or Residence for any program(s) of SaskPower shall be final and binding.
11. By applying for the Program, each Applicant and the Landlord (if applicable) acknowledges, consents and agrees that:
 - a) SaskPower collects and uses the information (including personal information) contained in the application or acquired during participation in the Program (including during in home assessments and site visits) for the purposes of processing, administering, and evaluating the Program and developing other SaskPower energy-efficiency programs;
 - b) SaskPower may share the information (including personal information) contained in the application or acquired during participation in the Program (including during in home assessments and site visits) with the electrical service provider of the Applicant and/or the Landlord if such service provider is not SaskPower;
 - c) SaskPower may contact the Applicant and the Landlord (if applicable) in the future to review the effectiveness of the Program, which may include surveys;
 - d) SaskPower may retrieve the Applicant's and/or the Landlord's billing, energy use and consumption information from the SaskPower account database for the purposes of analyzing consumption behaviour and energy savings attributable to the Program.
12. Each of Applicant and/or the Landlord (if applicable) irrevocably waives any and all claims against, and irrevocably releases and agrees not to sue SaskPower, its affiliates or any of their respective officers, directors, employees, agents, contractors or representatives for any and all loss, damage, or injury arising from, or in connection with, the Program, including, but not limited to: (i) any application under the Program (including this Program Application) or the acceptance, rejection, or review of any application; (ii) the administration of the Program; (iii) any participation in the Program; (iv) the installation and/or use of Program products and/or improvements; or (v) any other decision, assessment, determination, statement, act or omission whatsoever, whether negligent or not, relating to the Program or its administration.
13. Residence upgrades may be limited. SaskPower, at its sole discretion, may prioritize applications and determine what Residence upgrades, if any, a particular Residence will receive.
14. SaskPower reserves the right, in its sole discretion, to accept or reject applications for any reason, whether or not eligibility criteria are met, and limit the number of participants in the Program.
15. If selected to participate in the Program, the Applicant and the Landlord (if applicable) shall permit SaskPower and any SaskPower contractors to conduct a home evaluation and install basic energy-efficient products at no cost to the Applicant and the Landlord (if applicable). SaskPower, in its sole discretion, may decide the energy efficiency measures to be implemented.
16. If selected to participate in the Program, the Applicant and the Landlord (if applicable) will provide or ensure SaskPower, and any SaskPower contractors, are granted access to the Residence and the products/improvements upon request to conduct site visits to verify compliance, eligibility and installation/operation of energy efficiency measures.
17. SaskPower, not being the designer, manufacturer, provider or installer of the products and/or improvements, makes no representations or warranties whatsoever as to the fitness of, the necessity for, the quality of, or the energy efficiency/savings of, any product, improvement or service, or skill of any contractor. SaskPower accepts no liability or responsibility for the products, improvements, the services or use of any contractor.