

WALK-THROUGH ENERGY ASSESSMENT APPLICATION FORM

Note: All current Saskatchewan safety protocols will be followed during the walk-through energy assessment of your facility/building. Safety protocol information will be provided prior to the site visit.

Walk-Through Energy Assessment Program (the "Program")

The Program includes a session with a commercial energy efficiency expert who will conduct the walk-through energy assessment of your facility. A review of your energy use will assist in identifying no-cost, low-cost and investment opportunities to reduce future consumption.

Following the assessment, preferably within three (3) weeks of the site visit, a SaskPower representative will meet via video conferencing or in person with the Participant along with any owners, financial administrators and/or key facility maintenance staff (who are encouraged to attend) to:

- review the findings of the assessment;
- provide an orientation on the Energy Star Portfolio Manager and its benefits; and
- participate in a Q&A session.

A SaskPower representative may contact the Participant to obtain feedback, assess the Participant's level of satisfaction with the Program, and to discuss further energy efficiency opportunities.

Eligibility for No-cost Walk-through Energy Assessment

To be eligible to participate in the Program and have the Application Fee waived, Participants must NOT:

- have over 500 total employees in their organization;
- self-generate their own electricity for the purpose of partially or fully offsetting the power consumption of their facility/ facilities;
- have received a Walk-Through Energy Assessment of your facility in the previous 3 years;
- have received funding from the provincial or federal government for renewable or energy efficiency projects in the past 3 years; or
- have manufacturing as your primary use of power.

If your organization has more than 500 employees and met the above criteria, you may be eligible to receive an energy assessment, contact us to learn more.

Application Process:

Step 1 Read the attached Terms and Conditions and complete the Application Form.

Step 2 Submit completed Application Form and 14 months of the most recent natural gas bills for your facility/ building to SaskPower by email, fax, or mail.

Step 3 SaskPower will contact you to confirm receipt of the Application Form, confirm eligibility and provide details on next steps, including submitting your Application Fee (**Application Fee waived while funding remains available**).

Step 4

The application process is considered complete when:

- a. you provide the completed Application Form, facility/ building SaskPower Account number(s) and authorization to access it;
- b. your facility/ building's natural gas bills are received by SaskPower; and
- c. the Application Fee has been received by SaskPower (**Application Fee waived while funding remains available**).

Participant Information

Company Name:		
Contact Person's Name:		Contact Person Position:
Contact Person's Email Address:		Phone:
Street Address:		Alternate contact number:
City:	Province:	Postal Code:

Building Information

Facility/ Building Name:		Street Address:											
Site Representative Name and Position (if different from above):		Site Representative Phone and Email (if different from above):											
Electricity Account Number(s):	14 Months of Natural Gas Bills Included: Yes No	Total Floor Area: _____ ft ² or _____ m ²											
City:	Province:	Postal Code:											
Facility/ Building Age (Years):		Total number of employees in your organization:											
Please check which sector your facility falls under:													
Condominium and Apartments		Schools	Warehouses										
Manufacturing		<input type="checkbox"/> Restaurants	Hotels										
Food Processors		Offices	<input type="checkbox"/> Recreation Centers										
Health Care Facilities		<input type="checkbox"/> Other (please describe): _____											
Please check the size of the building and note the Application Fee. (see Terms and Conditions for eligibility criteria)		How were you made aware of this program? (check all that apply)											
<p>APPLICATION FEES ARE WAIVED WHILE NRCAN FUNDING REMAINS AVAILABLE</p> <table border="0"> <thead> <tr> <th>Building Size</th> <th>Application Fee</th> </tr> </thead> <tbody> <tr> <td>Up to-30,000 ft²</td> <td>\$295</td> </tr> <tr> <td>30,000-60,000 ft²</td> <td>\$425</td> </tr> <tr> <td>60,000-85,000 ft²</td> <td>\$495</td> </tr> <tr> <td>>85,000 ft²</td> <td>\$495 + (\$0.005/ft² >85,000 ft²)</td> </tr> </tbody> </table>		Building Size	Application Fee	Up to-30,000 ft ²	\$295	30,000-60,000 ft ²	\$425	60,000-85,000 ft ²	\$495	>85,000 ft ²	\$495 + (\$0.005/ft ² >85,000 ft ²)	<input type="checkbox"/> SaskPower Representative <input type="checkbox"/> Magazine: <input type="checkbox"/> SaskPower booth at trade show <input type="checkbox"/> Association Newsletter/Email/Website <input type="checkbox"/> Efficiency Partners' Meeting/Newsletter/Partner <input type="checkbox"/> SaskPower website <input type="checkbox"/> Word of mouth in general <input type="checkbox"/> SaskPower survey <input type="checkbox"/> Electrical contractor	
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Terms and Conditions

1. Participant Responsibilities, Representations and Warranties

By applying to the Program, the Participant acknowledges and agrees as follows:

- The Participant will allow a SaskPower representative hosted access to all parts of the Participant's building(s)/facility(ies) that are the subject of an application to the Program and all relevant equipment within. The Participant must ensure the building(s)/facility(ies) are made safe for the SaskPower representative to conduct the Assessment.
- Following application approval the Participant will be contacted to make arrangements for a date to conduct the Assessment. An assessment date must be agreed to within 30 days of the SaskPower representative first contacting the approved Participant.
- The Participant must: a) set aside half a working day for the assessment; 2) provide a host that will escort the SaskPower representative through the building(s)/facility(ies); and 3) participate in the assessment of the building(s)/facility(ies) by answering questions and providing information to the SaskPower representative. The time required to conduct the assessment will vary. The SaskPower representative will inform the Participant of the approximate assessment duration.
- The Participant must cooperate with the SaskPower representative and take all reasonable steps to provide relevant information as requested by the SaskPower representative.
- The Participant commits to fully participating in the Assessment report presentation including ensuring the attendance by key decision making officers and staff of the Participant.
- While SaskPower will make reasonable efforts to ensure that each assessment is prepared in an accurate and relevant manner, the Participant acknowledges and agrees that the assessment does not constitute a detailed engineering analysis and SaskPower makes no representations or warranties, express or implied, that if implemented, the recommendations contained in the assessment will satisfy the requirements of the Participant, or any law, specification or contract, or that the Participant will be eligible for any incentives or opportunities recommended in the assessment. The Participant is responsible for conducting more detailed engineering design and analysis prior to implementing any energy efficiency projects.
- The Participant acknowledges and agrees that any recommendations implemented, or incentives or opportunities pursued by the Participant in relation to this Program or the assessment are at the sole discretion and risk of the Participant and SaskPower is not responsible for any damages arising therefrom.

2. Natural Resources Canada

By applying to the Program, the Participant acknowledges and agrees that:

- the business/building information and audit details are the property of Natural Resources Canada as a condition of Natural Resources Canada partially funding the cost of the assessment, are not confidential and may be shared publicly; and
- the Application Form and all Participant Information, including but not limited to the assessment, will be accessible by Natural Resources Canada for a period of three (3) years and that Natural Resources Canada may request access to the Building/Facilities that are described in the Application Form to access the project's progress or any element thereof, subject to providing reasonable notice and complying with any reasonable requirements for such access.

Neither Canada, nor its employees, officers and agents, will have any liability in respect of claims of any nature, including claims for injury or damages, made by any person involved in the activities of the Project or the assessment.

3. Suggested Energy Efficiency Measures

- SaskPower does not endorse any particular manufacturer, product, system, design, supplier, or installer of any energy efficiency measures selected by a Participant in connection with the Program.
- SaskPower, not being the designer or manufacturer of energy efficiency measures suggested in connection with the Program, makes no representation or warranty, express or implied as to the fitness, design or capability of the material, equipment or workmanship of the installed measure(s) nor any warranty that such measure(s) will satisfy the requirements of the Participant or any law, specification, or contract.
- The Participant does hereby indemnify and save harmless Canada, SaskPower and their respective directors, officers, agents, representatives and employees from all liability, damages, claims, demands, expenses and costs, including costs for injury or death of any person, damage to or destruction of

property, and all economic loss suffered by any person arising from or occurring by reason of the Program, or actual or alleged preparation or installation or use of any suggested energy efficiency measures, except to the extent caused by the gross negligence or willful misconduct of SaskPower, its officers, employees, representatives, or agents.

4. Program Termination and Reserved Rights

- SaskPower may amend, modify or terminate this Program at any time based on funding limitations or for any other reason, without notice to the Participant.
- SaskPower is not responsible for lost, delayed, damaged, illegible or incomplete applications.
- SaskPower reserves the right to refuse applications for any reason, including applications that SaskPower determines, in its sole discretion, are incomplete, inaccurate or otherwise do not meet the requirements of the Program.

5. Participant Information

“Participant Information” means all information disclosed by the Participant in any Program application materials, which includes such personal information as disclosed by the Participant, as well as any data respecting billing, energy use, and consumption at the building(s)/facility(ies) that are the subject of the assessment or otherwise referenced in an Application Form.

By applying for this Program, the Participant acknowledges and agrees that:

- SaskPower collects and uses the Participant Information for the purposes of processing, administering, and evaluating the Program and developing other SaskPower energy-efficiency programs;
- SaskPower may contact the Participant in the future to review the effectiveness of the Program, which may include surveys;
- SaskPower may retrieve the Participant’s billing, energy use and consumption information from the SaskPower account database for the period set out above for the purposes of analyzing consumption behaviour and energy savings attributable to the Program;
- SaskPower may submit Participant Information to Natural Resources Canada’s, Energy Star Portfolio Manager Program;
- SaskPower may submit Participant Information and the results of the assessment to Natural Resources Canada by SaskPower; and
- SaskPower will share the Participant’s energy consumption data and account details with third party consultants for the sole purpose of administering the Program and conducting Program activities.

6. Participant Declaration:

I, the Participant, declare that:

- all of the information provided in this Application Form is true and correct to the best of my knowledge;
- I have read, fully understand, and agree to be bound by the Terms and Conditions of the SaskPower Commercial Walk-Through Energy Assessment Program as provided in this Application Form;
- once eligibility is determined, I will provide payment for the applicable Application Fee(s) as invoiced or by sending a cheque to: **(APPLICATION FEE WAIVED WHILE NATURAL RESOURCES CANADA FUNDING REMAINS AVAILABLE):**
SaskPower, Walk-Through Energy Assessment, 2025 Victoria Avenue, Regina SK S4P 0S1
ATTN: Customer Programs or email to: customer_programs@saskpower.com

Participant Name

Participant Signature

Date

- Once complete please send the application form to: customer_programs@saskpower.com
- If you do not have Adobe or are having difficulty completing this application form, please request another format at the above email address.