

## BULLETIN 04-2013

October 25, 2013

**TO:                   LICENSED GAS CONTRACTORS  
                          PROPANE DISTRIBUTORS  
                          GAS UTILITIES**

**SUBJECT:           PERMIT SUBMISSION REQUIREMENTS**

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This notice is to advise that SaskPower Gas Inspections will be requiring all Licensed Gas Contractors to ensure that permits for the installation, addition, or alteration of any gas equipment and/or piping systems are submitted to SaskPower Gas Inspections PRIOR to the start of the work in accordance with *The Gas Inspection Act, 1993* (the “Act”) and the Gas Inspection Regulations (the “Regulations”).

The Act reads:

*12 No person shall commence any work to which this Act applies unless the person:*

*(a) has been issued a permit by the corporation to authorize the work; and*

*(b) has paid the fee fixed by the corporation for the permit.*

And the Regulations read:

*7 A person who intends to commence any work for which a permit is required must obtain a permit not later than 9:00 a.m. on the day on which the work is to be commenced.*

Our enforcement of these clauses in the Act and Regulations has historically been to not invoke fines until the permits are 30 days overdue. Unfortunately, this has been erroneously interpreted as having a 30 day grace period to submit a permit. Any work currently underway without a permit is technically unreported according to the Act.

Effective immediately, no work may commence unless the permit has been submitted. In cases of emergency or after regular working hours, the work may commence with the associated permit filed electronically or post-marked the next business day. For efficiency, we also encourage all Licensed Gas Contractors to make frequent use of electronic permitting system.

The contracting industry has been requesting an increase in timely and effective communication between Gas Inspections and the industry. Timely communication through our permit system will advance this goal.

Thank you for your co-operation in the matters of public safety.

A handwritten signature in blue ink that reads 'Syed Asif Ali'.

Syed Asif Ali, P. Eng.  
Chief Gas Inspector

October, 2013